

**PROCEEDINGS OF
CHARTER TOWNSHIP OF WEST BLOOMFIELD
PARKS & RECREATION COMMISSION
Special Workshop Meeting
West Bloomfield Police Training Room
West Bloomfield, Michigan**

**Wednesday, April 30, 2026
6:00 PM**

APPROVED

CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairperson Brooks

ROLL CALL

Present: Chair Robert Brooks
Secretary John Erich
Treasurer Terrance Adams
Commissioner Merv Aronoff
Commissioner David Barash
Commissioner Amy Mindell
Commissioner Sally Wenczel

Staff Present: Kelly Hyer, Executive Director
Chris Frey, Parks Superintendent
Carrie Manning, Recording Secretary
Greg Need, Attorney

Absent: None

Public: None

PLEDGE OF ALLEGIANCE

Introduction- Greg Need- Adkison, Need, Allen, & Rentrop, PLLC

Attorney Need walked through a presentation on the roles of the Commissioners and the role of the Executive Director as the only employee of the Commission.

- The Commission establishes policy, approves budgets and expenditures, and reviews monthly Commission packets in advance of meetings.
- He further clarified that the Executive Director oversees the day-to-day operations of the West Bloomfield Parks and Recreation Commission in collaboration with Commission staff.
- Attorney Need advised that, should Commissioners receive questions, comments, requests, or complaints from residents, they should respectfully inform residents that such communications will be directed to the Office of the Executive Director or to Chairperson Brooks for response or action, if warranted.

Attorney Need also reviewed the requirements of the Open Meetings Act (OMA), emphasizing that deliberations must not occur outside of properly noticed public meetings and may only take place during Commission meetings following properly made and seconded motions.

Additionally, Attorney Need reviewed the Freedom of Information Act (FOIA) and explained that all communications related to West Bloomfield Parks business—including letters, emails, and text messages—are subject to FOIA, regardless of whether they are sent or received on Township-owned, privately owned, or public devices.

Executive Director **Kelly Hyer** informed the Commission of a new procedure for distributing monthly Commission packets via OneDrive. Additional instructions and details will be provided soon.

There were no further questions or discussion.

There being no further business before the Commission, the meeting was unanimously adjourned at 7:20 PM.

Reviewed by,
John Erich

(As a permanent record, an audio tape of this meeting in its entirety is on file and will remain at the Parks and Recreation offices where it may be heard.)